

JANUARY 15, 2024
BURNABY DPAC GENERAL MEETING
At Burnaby Central Secondary

Attendance

Schools:

Stride, 12th Ave., Windsor, Suncrest, Lochdale, Nelson, Malborough, Edmonds, 2nd Street, Cariboo, Douglas Road, Maywood, Morley, Moscrop, Alpha, Burnaby North/South/Mountain, Capitol Hill, Seaforth, Sperling, Brantford, Glenwood, Inman, Aubrey

Districts staff:

Rahim Hussein - Assistant Secretary-Treasurer
Brian Ho - Director of Finance
Tricia Saleva - Manager of Financial Services
Ishver Khunguray – Secretary-Treasurer

Board of Education: none

DPAC Executives:

Laura Ward (Kingsway South), Madiha Nasim (Kingsway South), Harinder Parmar (Brentwood North), Ignacio Silva (Cariboo Lougheed), Lisa Young (Cariboo Lougheed), Adriana Constantinescu (Central West), Prachi Jatania (Central West)

1. Welcome & Land Acknowledgment - Laura Ward (Acting Chair)

2. TREASURER WORKSHOP - FINANCIAL CONTROLS & PRACTICES for PACs

Presented by attending School Districts staff

Topics: Annual Budget, Financial Controls and Payments, Use of PAC Funds, Fundraising, Gaming Grants, Licencing, Donations, Insurance, Signing Contracts, etc.

- Information on Handout; Presentation slides will be given to DPAC to share on website
- School district staff state they are here to support PACs, please reach out if any thoughts/input

**Full presentation slides will be posted to the DPAC website

3. Questions/ Comments:

Money for PAC website? -Connect with Principal, and if they don't know, then connect with Rahim

October 2023 Technology Presentation slides still not posted to website? -SD will send Treasurer's Workshop slides tomorrow

PAC websites contain information on students, but are not on secure servers and should follow gov't privacy and accessibility laws. It's alarming and not responsible to leave it to parents with no IT expertise. Suggest that SD host a server and give PACs guidelines to follow. –Will look into

Why are requests to get PAC donations from school (came via SchoolCashOnline) challenging?

-Because of CRA (Canada Revenue Agency) rules and because the donation is to the SD, therefore better to spend money and then request reimbursement

4. Short BREAK – School District (SD) staff leave

5. Meeting Minutes- Harinder Parmar & Lisa Young taking minutes tonight because paid minute-taker, Jacqui Zsiak, not present

6. Agenda - approved, but bypass approving past meeting minutes because they are still not complete

7. Resignations - Laura Ward and Lisa Young resign their DPAC Executive positions end of January 2024, after serving for on Executive for over 6 years; Executive positions will then be open in Cariboo Lougheed and Kingsway South Zones.

Question asked, who are the remaining Executives? -Madiha Nasim, Harinder Parmar, Ignacio Silva, Adriana Constantinescu, Prachi Jatania, and Ashley Sandquist

8. Calls for removal: -Ashley Sandquist from Executive (has not attended since October, has ignored all communications and requests to return DPAC cheque book which she has at her home)

-Paid minute-taker Jacqui Zsiak for not performing her duties

As per Constitution & Bylaws, only Executive Committee can remove. Written notice of the intention to make a motion for removal given to Ashley in October; will discuss at next Executive Meeting.

9. DPAC Constitution & Bylaws (C & B) – written in 2011, is out-dated, and has many gaps.

Call for volunteers to be part of a committee to re-write:

- Committee - Morten Rand-Hendriksen (Brantford), William Au (Sperling), Vivien Gomes (Alpha), Harinder Parmar (Bby North), Trinity Bisette (Bby Mountain), Laura Ward (Cariboo), Hisham Mansow (12th Avenue)
- Please email DPAC, if interested to join.

10. Motion Passed – after discussion to fill 2 upcoming Executive vacancies tonight, to get working sooner, as opposed to sending out notice and waiting until Feb; May AGM will have new elections for all positions

11. Trinity Bisett (Burnaby Mountain) - **Acclaimed to Executive Committee for Cariboo Lougheed Zone**

- **nominated** by Harinder, 2nd by Adriana to fill Lisa Young's position

12. Gaby Maioli (Maywood) - **Acclaimed to Executive Committee for Kingsway South Zone**

- **self-nominated** to fill Laura Ward's position

13. Concerns - *Bby South cautioned that after so much turmoil at DPAC and many recent changes, now might not be the optimal time to make changes to Constitution.*

• C&B revision process will not be rushed; Guidelines on BCCPAC's website suggest taking 1 year
-DPAC Reps still do not know what is happening regarding committees, operations etc.

- Laura gives an overview of SB committees where DPAC can participate
- Harinder represented DPAC during selection process for new Superintendent
- Madiha on the Technology Committee
- Will re-do website and create transparency

13. Upcoming Priorities: getting DPAC chequebook/financials organized, SD Budget approval in April, May AGM

14. Meeting Adjourned: 9:15 pm

Next General Meeting: Feb. 20, 2024

