

# DPAC Presentation

## November 15, 2021

# Agenda

- School Protection Program (SPP)
  - Insurance Coverage
  - Fundraising (Sanctioned Events)
  - “No go” activities
- Duthie Union School Potential Land Disposition

# SCHOOL PROTECTION PROGRAM

# PAC and DPAC Insurance Coverage

- SPP coverage extends to cover PAC/DPAC members with respect to authorized activities connected to the school district
- Coverage only for general liability – no equipment or cash assets
- PAC/DPAC activities must be properly authorized by the school district
- PACs are responsible for insuring their own property and funds – once donated to school, becomes insured by SPP

# Covered Activities / Events

- SPP liability coverage is primarily designed to protect the school district and its employees while performing their duties against liability claims
- All school district authorized activities
- Coverage does not include:
  - Job-related injuries (covered by WorkSafe BC)
  - Criminal or illegal acts
  - Ownership, use or operation of automobiles
  - Parent-sponsored events that **are not** authorized by the school district

# District Sanctioned Event

What activities are sanctioned by the school district:

- **PACs must ensure that the school Principal and/or school district supports and has sanctioned the event.**
  - “Normal” event can be confirmed by email
  - School Principal will work with Board Office personnel if any questions
  - Larger events that may have higher risk should have a written proposal with risk mitigation strategies – formal written approval should be provided
- PAC events such as fundraisers, workshops and student events **should be jointly planned with the school/school district.**
- Certain fundraising activities such as those requiring provincial licencing ie. lottery, bingo, 50/50, must receive special permission from the Board prior to the event taking place. Refer to Board Policy 3.16.00 (Fundraising Activities in Schools).

SPP required **ALL BOARD POLICIES** be complied with at all times

# District Sanctioned Event – Not Supported

What activities are not sanctioned by the school district (indicative):

- “Beer and a Bun” off site. No events with alcohol off site
  - some consideration for “Wine and Cheese” on school site with strict controls
  - Individual PAC Member liability if happens (legal letter provided)
- Safe Grad (Dry Grad supported)
- School carnivals:
  - No Pony rides (or other riding animals) – petting animals supported
  - Bouncy Castles / Inflatable Amusement Devices (single child inflatable substitutes available)
  - Trampoline Parks – high risk activity
  - **Always Check with the Secretary Treasurers’ Office prior to finalizing plans**

# Signing Contracts

Should PAC member(s) be signing contracts on behalf of the PAC? Does this make them personally liable?

- In general, PAC member(s) **should not be signing contracts on behalf of the PAC**. For contracts or agreements related to a School district sanctioned event, they should be reviewed and signed by an **authorized district administrator**. Since PACs are not a legal entity, PAC members signing contracts or agreements may make them personally liable.



# Use of PAC Funds

- PAC Bylaw

- Spending decision-making in accordance with established procedures
- Compliance with Board Policy #3.16.00 – Fundraising Activities in Schools
  - In the name of the school
  - To enhance and enrich the school
  - Not to hire staff or the provision of student programs and activities with an ongoing component of an instructional program
  - **Not for the provision of Computer Technology** (desktops, laptops, tablets)
- Other relevant policies:
  - #3.10.00 – Securing Money
  - #3.15.00 – Commercialism in Schools



# QUESTION & ANSWERS