

Burnaby District Parent Advisory Council (DPAC)

Annual General Meeting Minutes

Date: Monday, May 26, 2025

Time: 7:11 PM - 9:10 PM

Location: Burnaby Central Secondary School, Room A206

Next Meeting: September 2025, date to be confirmed

Public procedural version. Detailed meeting notes, nomination records, and election records are retained in DPAC's internal records for reference.

1. Call to Order and Land Acknowledgement

The meeting was called to order at **7:11 PM**, following the strawberry ice cream social.

A land acknowledgement was provided.

2. Welcome and Meeting Expectations

The Chair welcomed attendees, acknowledged the work of current Executive members, and reviewed expectations for orderly meeting conduct.

3. Approval of Agenda

A proposed late agenda item was ruled out of order by the Chair. The ruling was discussed by members.

A motion was made to call the question on adoption of the agenda.

A motion was made to approve the agenda as presented.

Moved: Buckingham

Seconded: South Slope

Carried

Vote: 18 in favour, 4 opposed

4. Executive Committee Elections

The Chair reviewed election eligibility and the voting process.

Nominations were received for Executive Committee positions in the following zones:

- Brentwood North;
- Cariboo Lougheed;
- Central West;
- Kingsway South.

Voting was conducted by secret ballot.

The following Executive Committee positions were filled:

- **Brentwood North:** two representatives elected;
- **Cariboo Lougheed:** one representative elected;
- **Central West:** two representatives elected;
- **Kingsway South:** two representatives elected.

Detailed nomination and election records are retained in the internal meeting record.

5. DPAC Assets and Records

A question was raised regarding continued use of the previous DPAC email address.

The Chair requested that former Executive members transfer DPAC assets to the new Executive Committee, including:

- digital access;
- login credentials;
- documents;
- financial records;
- other DPAC records and assets.

The request was acknowledged.

6. DPAC Updates

DPAC updates were deferred.

7. Approval of Previous General Meeting Minutes

A motion was made to defer approval of the March 10 and April 15, 2025 General Meeting minutes to September 2025.

Moved: Brantford

Seconded: Kitchener

Carried

8. Adjournment

The meeting adjourned at **9:10 PM**.

Minutes prepared by: DPAC Secretary / designate